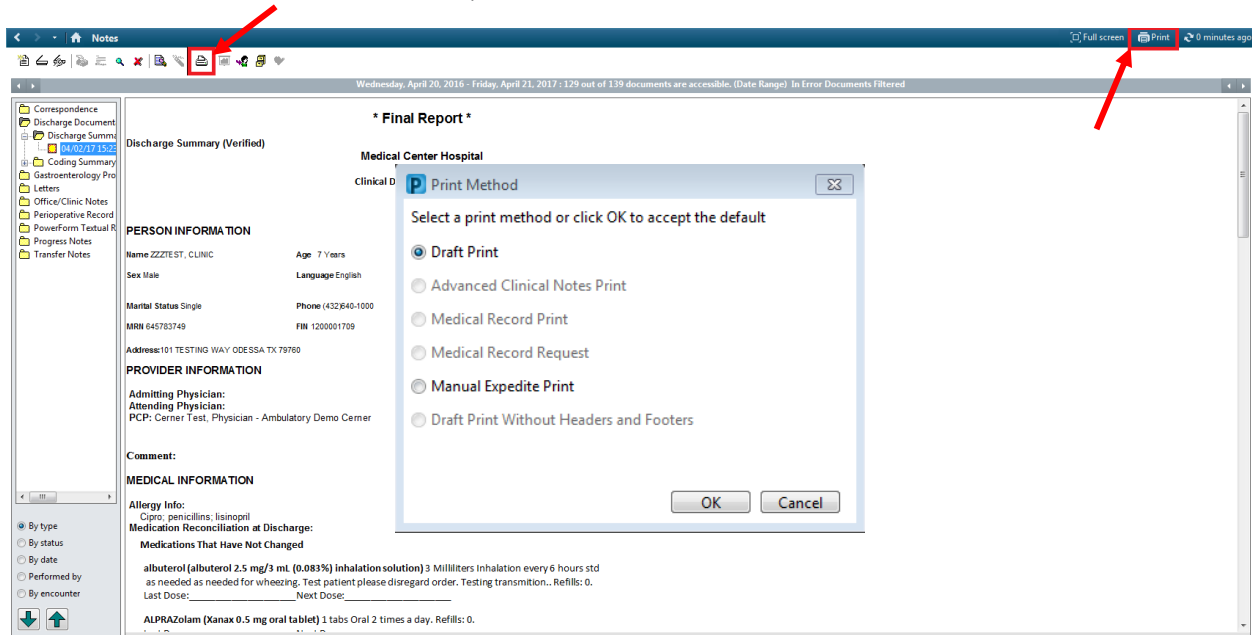


Printing Notes

1. Navigate to the Notes section under the Menu on the left side.
2. Expand the folders by double clicking until you get to the document or note that you would like to print.
3. Double-click on the note to open it.
4. Click one of the two print icons shown below in the red boxes.
5. Select the Draft Print radio button, then click OK.



6. The default printer on the device should populate in the next window as shown below.
7. If you would like to print to a different printer, that printer would have to be set as the default printer on the device you are printing from.
8. Once the selected printer is correct, click OK to print the note.
- 9.

