ECTOR COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
JANUARY 7, 2020 – 5:30 p.m.

MINUTES OF THE MEETING

MEMBERS PRESENT:  Don Hallmark, President
                    Bryn Dodd, Vice President
                    Mary Lou Anderson
                    David Dunn
                    Wallace Dunn
                    Richard Herrera
                    Ben Quiroz

OTHERS PRESENT:  Russell Tippin, President/Chief Executive Officer
                 Christin Timmons, Chief Nursing Officer
                 Matt Collins, Chief Operating Officer
                 Toni Land, Chief Patient Experience Officer
                 Dr. Sari Nabulsi, Chief Medical Officer
                 Dr. Donald Davenport, Vice Chief of Staff
                 Dr. Timothy Benton, Vice Chief of Staff
                 Steve Steen, Chief Legal Counsel
                 Dr. Gary Ventolini, TTUHSC Permian Basin
                 Jan Ramos, ECHD Board Secretary
                 Various other interested members of the
                 Medical Staff, employees, and citizens

I.  CALL TO ORDER

Don Hallmark, President, called the meeting to order at 5:30 p.m. in the Board Room of
Medical Center Hospital. Notice of the meeting was properly posted as required by the Open
Meetings Act.

II.  INVOCATION

Chaplain Doug Herget offered the invocation.

III. PLEDGE OF ALLEGIANCE

Don Hallmark led the Pledge of Allegiance to the United States and Texas flags.

IV. MISSION/VISION OF MEDICAL CENTER HEALTH SYSTEM

David Dunn presented the Mission, Vision and Values of Medical Center Health System.
V. AWARDS AND RECOGNITIONS

A. 2019 Associates of the Year

Russell Tippin introduced the 2019 Associates of the Year as follows:

- Dr. H.E. Hestand Humanitarian Award: Marlin Reaves, CT Technologist, Radiology
- Florence Nightingale Award: Areli Bustamante, RN, Intensive Care Unit 4
- Chaplain Jimmy Wilson Service Excellence Award: Adina Crain, Medical Staff Coordinator, Medical Staff

B. January 2020 Associates of the Month

Russell Tippin introduced the November 2019 Directors of the Month as follows:

- Clinical: Rebecca Gilliam, MRI Tech, Radiology-MRI
- Non-Clinical: Roselle Laguesma, Employment Immigration Coordinator, Human Resources
- Nurse: Tojia Morris, RN, Transfer Center

C. December 2019 Patient Satisfaction Winners

The following units were recognized for their December 2019 patient satisfaction scores:

- Medical Practice: Skin Care Clinic 100%
- Inpatient: 6 West 95%
- Outpatient: Diagnostic Radiology 100%

VI. CONFLICT OF INTEREST DISCLOSURE BY ANY BOARD MEMBER

No conflicts were disclosed.

VII. PUBLIC COMMENTS ON AGENDA ITEMS

No comments from the public were received.

VIII. CONSENT AGENDA

A. Consider Approval of Regular Meeting Minutes, December 3, 2019
B. Consider Approval of Federally Qualified Health Center Monthly Report, November 2019
C. Investment Policy Annual Review and Approval

Bryn Dodd moved and Richard Herrera seconded the motion to approve the items listed on the Consent Agenda as presented. The motion carried unanimously.
IX. COMMITTEE REPORTS

A. Finance Committee

1. Financial Report for Month Ended November 30, 2019
2. Capital Expenditure Requests
   a. Consider Approval of Alaris IV Pumps

   Bryn Dodd moved and David Dunn seconded the motion to approve the Finance Committee report as presented. The motion carried unanimously.

X. TTUHSC AT THE PERMIAN BASIN REPORT

Dr. Michael Galloway, Regional Chairman for Department of Obstetrics and Gynecology, presented a clinical profile of his department. This included contract funding support, value added services at Medical Center Hospital, the number of deliveries for 2019, and the graduates that stayed in the Permian Basin.

This report was for information only. No action was taken.

XI. PRESIDENT/CHIEF EXECUTIVE OFFICER’S REPORT AND ACTIONS

A. Human Resource Quarterly Report

Kathy Dagnon, Vice President Human Resources, presented a quarterly HR update. This report included statistics for new hires and turnover, recruiting and retention.

This report was for information only. No action was taken.

B. Information Technology Quarterly Report

Linda Carpenter, Vice President Information Technology, provided an update on IT including the task force addressing feedback from medical staff, replacement of aging equipment, and archival of older application data. She also reported on the new partnership in the revenue cycle and the new hospital information technology structure that will soon be put into place.

This report was for information only. No action was taken.

C. Amendment to 3M Software License and Services Agreement

Dr. Sari Nabulsi, Chief Medical Officer, presented an amendment to a software license and services agreement with 3M. This will provide implementation of software, consulting and training to upgrade the existing encoder software to incorporate clinical documentation improvement capabilities into the coding process.

Mary Lou Anderson moved and Wallace Dunn seconded the motion to approve the 3M amendment as presented. The motion carried unanimously.
D. Transfer Services Discussion

Russell Tippin led the board of directors in a discussion of non-emergency transfer services. There are frequently challenges with the rotating non-emergency ambulance services having the correct staff, equipment, and/or medications. There is serious consideration to submit a request for proposal to select one company to provide this service.

This discussion was informational only. No action was taken.

XII. CONSIDER CHANGING ECHD BOARD OF DIRECTORS FINANCE COMMITTEE AND REGULAR MEETING DATE FROM JUNE 2, 2020 TO JUNE 1, 2020

Russell Tippin requested to move the June board meeting to accommodate a training session he will be attending.

David Dunn moved and Mary Lou Anderson seconded the motion to move the Board of Directors Finance Committee and regular board meetings from June 2, 2020 to June 1, 2020 as requested. The motion carried unanimously.

XIII. EXECUTIVE SESSION

Don Hallmark stated that the Board would go into Executive Session for the meeting held in closed session involving the following: (1) Consultation with attorney regarding legal matters and legal issues pursuant to Section 551.071 of the Texas Government Code; (2) Deliberations regarding Real Property pursuant to Section 551.072 of the Texas Government Code; and (3) Deliberation regarding negotiations for health care services, pursuant to Section 551.085 of the Texas Government Code.

The individuals present during the majority of Executive Session were Don Hallmark, Bryn Dodd, Mary Lou Anderson, David Dunn, Wallace Dunn, Russell Tippin, Steve Steen, Virginia Sredanovich and Jan Ramos.

Adiel Alvarado, President MCH ProCare, reported to the Board of Directors during Executive Session then was excused.

Matt Collins, Chief Operating Officer, reported to the Board of Directors during Executive Session then was excused.

Virginia Sredanovich, Chief Compliance and Privacy Officer, reported to the Board of Directors during Executive Session then was excused.

Russell Tippin and Jan Ramos were excused during a consultation between legal counsel and board members.

Executive Session began at 6:17 pm.
Executive Session ended at 7:00 p.m.

No action was taken during Executive Session.
XIV. ITEMS FOR CONSIDERATION FROM EXECUTIVE SESSION

A. Consider Approval of MCH ProCare Provider Agreements

Don Hallmark presented the following new amendment:

- Mason Gage Hicks, M.D. This amendment added one year to his agreement and changed his compensation.

Don Hallmark presented the following renewals:

- Sam Kim, M.D. This is a three year renewal for Internal Medicine.
- Felix Savellano, CRNA. This is a three year renewal for Anesthesia.

Don Hallmark presented the following new contracts:

- Edak Akan, N.P. This is a three year contract for Family Health Clinic.

David Dunn moved and Ben Quiroz seconded the motion to approve the MCH ProCare provider agreements as presented. The motion carried unanimously.

B. Consider Approval to Execute Plat Designating Ownership of JK Wood Avenue to the City of Odessa

Don Hallmark presented to proposal to designate ownership of JK Wood Avenue to the City of Odessa.

David Dunn moved and Richard Herrera seconded the motion to approve executing the plat designating ownership of JK Wood Avenue to the City of Odessa as presented. The motion carried unanimously.

XV. ADJOURNMENT

There being no further business to come before the Board, Don Hallmark adjourned the meeting at 7:01 p.m.

Respectfully submitted,

[Signature]

Jan Ramos, Secretary
Ector County Hospital District Board of Directors